Buena Vista Township Fire District No. 1
Minutes of Meeting

June 09, 2026

The June 2026 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:00 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: X	Absent:
Randall J. Knapp, Jr.	Present: X	Absent:
Andrew (Duke) Levari Jr.	Present: X	Absent:
Andrew (A.J.) Levari III	Present: X	Absent:
Mary Ann Micheletti-Levari	Present: X	Absent:

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary-Ann and seconded by AJ Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for May:

Deposits:		
Checking account	$	None
Operating savings account		None
Reserve savings account		None
Interest:		
Checking account	$	11.57
Operating savings account		4.24
Reserve savings account		29.08
Ending Balance (including above deposits and interest):		
Checking account (register balance)	$	333,327.47
Operating savings account		33,263.25
Reserve savings account		228,247.03

A motion was made by A.J. Levari and seconded Mary-Ann to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric	$	483.38
South Jersey Gas		56.60
Comcast - internet/phone		161.34
Comcast - cable		23.00
Impact Fleet/Mansfield Oil Co. - Truck fuel		363.09
T-Mobile - Inv. 982839172, Truck tables internet		58.40
DeVal Safety-Inv. 3950332, 3950317, SCBA flowtests & compressor breathing test		577.00
Buena Vista Township- 2026 Spring Clean-up		1,500.00
Birch's Communications- Inv.421741, two pagers		1,490.00
Buena Vista Township, 2026 JIF payment 1 of 2		9,916.00
MAB Cleaning- Inv.1409,1410,1411, building cleanings		1,125.00
Tony D's Auto- Inv.3685, 12-11 repairs		1,687.52
U.S. Bank- Office supplies		173.99
Primo Brands- water cooler		9.59

Richland General Store - building/truck maintenance 125.95

Total: $ 17,750.86

A motion was made by Randy Knapp and seconded by Mary-Ann to pay all bills. Roll Call: L. Burshtin - Yes, R. Knapp - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: The Secretary reported they still have not heard anything in regard to the February 19 accident from the lawyer.

The Treasurer presented LOSAP pamphlets for the commission members to review.

The Secretary reported that they submitted additionial information requested by the bond council in regard to the new truck purchase in accordance with Resolution 2025-20.

The Primary Election was held on June 02, by the county at the firehouse.

New Business: The Secretary reported a firefighter was injured on May 14, 2026 while operating on a house fire in the Mizpah section of Hamilton Township. The firefighter was transported to the hospital and recieved treatment. All notifications were made to all reporting parties. The firefighter has since been cleared to return to full duty.

Engine 12-11 broke down while responding to a fire call. The mechanic took the truck and fixed the heater hose,and then completed its annual service on May 29.

The annual building generator, and overhead door servicing is needed and will be scheduled by the secretary.

The kitchen exhaust fan stopped working while members were using the kitchen on June 1. Cinotti Electric was contacted to make the repairs, and is scheduled to come out on June 11.

The Secretary reported there has been an ongoing issue with the website not working properly, and that they're working on repairs to it.

The Fire Chief notified the commission that the insurance company reached out looking to schedule refresher training in the next few months including CEVO, and P.P.E. practices.

The chairman announced the engine bay floor drain needs to be replaced due to rust.

The Secretary announced the need for a third party vendor to complete an annual gear inspection and cleaning. The following resolution was made:

Resolution 2026-12: (Gear Inspection/Cleaning) - A motion was made by Randall Knapp and seconded by A.J. Levari to authorize Redline Gear Cleaning to complete the annual gear servicing with a price not to exceed $2,600.00. The Secretary will schedule this service. Roll Call: L. Burshtin - Yes, R. Knapp- Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

The Secretary announced that the NJ Department of Community Affairs had announced an American Rescue Plan Firefighter Grant program, for grants up to $75,000 for Safety equipment, with applications due June 22, 2026. The Commissioners were in agreement to apply for the amount of $35,000.00 for a new gear extractor and dryer. The following resolution was made:

Resolution 2026-13: (American Rescue Plan Firefighter Grant) - A motion was made by Randall Knapp and seconded by Mary Ann Micheletti to authorize the Fire District to submit to the NJ Department of Community Affairs an American Rescue Plan Firefighter Grant application for $35,000.00 for acquisition of a gear extractor and gear dryer, and that the Chairman and Secretary are authorized to execute all required

documents. Roll Call: L. Burshtin - Yes, R. Knapp- Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Duke Levari and seconded by Randall Knapp. All members present voted in the affirmative. Meeting adjourned at 8:40 PM.

Respectfully Submitted: _____
Randall J. Knapp, Jr.
Secretary