Buena Vista Township Fire District No. 1
Minutes of Meeting

January 13, 2026

The January 2026 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: X	Absent:
Randall J. Knapp Jr.	Present: X	Absent:
Andrew (Duke) Levari Jr.	Present: X	Absent:
Andrew (A.J.) Levari III	Present: X	Absent:
Mary Ann Micheletti-Levari	Present: X	Absent:

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Duke Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for December:

Deposits	
Checking account- BVT 4th Quarter tax levy	$ 70,892.44
Operating savings account	None
Reserve savings account	None
Interest:	
Checking account	$ 11.14
Operating savings account	4.23
Reserve savings account	29.06
Ending Balance (including above deposits and interest):	
Checking account (register balance)	$ 290,851.64
Operating savings account	33,242.60
Reserve savings account	228,105.44

The 4th quarter tax payment from Buena Vista Township for $70,892.44 was received and deposited into the Operating savings account on December 22. The semi-annual automatic payment of $41,075.00 from the checking account to USDA-Rural Development for the building payments took place on December 15. A motion was made by A.J. Levari and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric	$ 508.86
South Jersey Gas	683.86
Comcast - internet/phone	161.42
Comcast - cable	23.00
MAB Cleaning Service - Inv. 1398,1400, Nov &Dec cleaning	750.00
Impact Fleet/Mansfield Oil Co. - truck fuel	326.73
T-Mobile - Inv. 982839172-42, truck tablet internet	56.40
Richard M. Braslow- Inv.5497, Legal Fees	280.00
The Daily Journal- Inv. 743199, Legal ad	31.85
Buena Vista Fire District 2- 2026 Fit Testing	200.00

DiVal Safety Equipment- Inv. 3841934, building air compressor test		145.00
U.S Bank Corp- P-card, anti virus annual renewal		63.96
Vineland Environmental Labs- Inv. 124587, drinking water test		350.00
Primo Brands- Inv. 05L8720267118, water refills		81.55
Richland General Store -equipment maintenance		112.95
	Total:	$ 3,775.58

A motion was made by A.J. Levari and seconded by Randall Knapp to pay all bills. Roll Call: L. Burshtin - Yes, R. Knapp - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Randall Knapp reported that the building siren will need a motor repair shop to fix it. They are working on getting quotes.

Still awaiting Local Finance Board aproval for new truck purchase.

Election is next month. February 21, 2026.

New Business: Treasurer Lynn Burshtin noted that we were operating under a temporary budget in accordance with Resolution 2025-29. The final adopted 2026 budget was not yet returned from the NJ DCA. The records are being assembled for the 2025 audit.

The Secretary announced that the Fire Company's annual fit testing has been scheduled.

The Secretary reported the 2026 Insurance Cards have been signed for at the Town Hall and placed in each apparatus.

Treasurer Lynn Burshtin reported our current Purchasing Card with Bank of America will no longer be allowed to be used. The following Resolution was offered:

The chairman reported they lost an appliance at a recent fire and will be purchasing a new one.

Correspondence: None

Public Comments: None

The Secretary announced that the 2026 annual election will be held on Saturday, February 21, 2026 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the term of office for Andrew Levair Jr, and Randall J. Knapp Jr. are expiring).

There being no further business, a motion was made for adjournment by Randall Knapp and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:40 PM.

Respectfully Submitted: _____

Randall J. Knapp, Jr.
Secretary