Buena Vista Township Fire District No. 1
Minutes of Meeting

April 14, 2026

The April 2026 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: X	Absent:
Randall J. Knapp, Jr.	Present: X	Absent:
Andrew (Duke) Levari Jr.	Present:	Absent: X
Andrew (A.J.) Levari III	Present: X	Absent:
Mary Ann Micheletti-Levari	Present: X	Absent:

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary-Ann Levari and seconded by A.J. Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for March:

Deposits:		
Checking account- Purchasing card rebate	$	None
Operating savings account		None
Reserve savings account		None
Interest:		
Checking account	$	12.06
Operating savings account		4.24
Reserve savings account		29.07
Ending Balance (including above deposits and interest):		
Checking account (register balance)	$	273,819.36
Operating savings account		33,254.91
Reserve savings account		228,189.82

A motion was made by Randall Knapp and seconded by Mary-Ann to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric- April bill	$	469.18
South Jersey Gas- April bill		446.80
Comcast - April internet/phone bill		161.34
Comcast - April cable bill		23.00
Impact Fleet/Mansfield Oil Co. - Inv. 1184204, March truck fuel		499.90
T-Mobile- Inv. 982839172 truck tablets		56.40
Active 911- Inv. 671040, Alert system		399.60
MAB Cleaning Service- Inv. 1405, March cleaning		375.00
Insurance Agencies Inc.- Inv. 28256, Accident& Sickness Policy		405.20

U.S. Bank Corporate Payment Systems- chainsaw, office supplies		801.29
FD Testing Services- Inv. 938 2026 hose & ladder testing		2,503.60
Martini & Martini CPA PA- Inv.43736, 2025 audit & 2026 budget		10,000.00
	Total:	$ 16,161.31

A motion was made by Randall Knapp and seconded by Duke Levari to pay all bills. Roll Call: Burshtin - Yes, Knapp - Yes, Levari, Jr. - Absent, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business:. The Secretary announced hose and ladder testing was completed.

New Business: The Secretary announced the trucks are due for their annual service which will start to be done this month starting with Engine 12-10 which has an ongoing power loss issue.

SCBA's are due for flow testing this upcoming month the fire chief wil schedule.

A request was proposed to have the mulch beds cleaned up. The following Resolution was made:

Resolution 2026-10: (Spring Cleaning) - A motion was made by Mary-Ann Levari and seconded by Duke Levari to have the Buena Vista Township Public Works Department clean up the mulch beds with a price not to exceed $1,750.00. Roll Call: Burshtin - Yes, Knapp - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

Audit Report: Treasurer Lynn Burshtin presented the report of audit for the fiscal year ending December 31, 2025 from the firm of Martini & Martini which was reviewed. There was no Corrective Action Plan required.

Resolution 2026-11: (Audit Report) - A motion was made by Lynn Burshtin and seconded by Randall Knapp to accept the audit report for the fiscal year ending December 31, 2025 including the section entitled "Schedule of Findings and Recommendations" which has been personally reviewed by each member, to give evidence of same by group affidavit to the NJ Local Finance Board, and to publish the audit results twice as prescribed by law. Roll Call: Burshtin - Yes, Knapp - Yes, Levari, Jr. - Absent, Levari III - Yes, Micheletti - Absent. Motion was approved. The Secretary will promptly arrange to have all Commissioners sign the group affidavit and send all required documentation to the NJ Department of Community Affairs, and to arrange for publication of the audit results.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Randall Knapp and seconded by Mary-Ann. All members present voted in the affirmative. Meeting adjourned at 8:15 PM.

Respectfully Submitted: _____

Randall J. Knapp, Jr.
Secretary